

NASHUA COMMUNITY COLLEGE

OFFICE OF THE REGISTRAR

505 Amherst Street

Nashua, NH 03063

INTENT TO GRADUATE

INSTRUCTIONS: If you plan to complete your program requirements by May 2010 or August 2010, please complete and return this form to the Registrar's Office **NO LATER THAN THE LAST WORKING DAY OF NOVEMBER.**

Failure to file an INTENT TO GRADUATE form by the deadline may mean the student cannot participate in graduation exercises.

NAME: _____ ID#: @ _____
(PLEASE PRINT NAME **EXACTLY** AS IT SHOULD APPEAR ON YOUR DEGREE / CERTIFICATE)

ADDRESS: _____ CITY: _____ STATE: _____ ZIP _____

PHONE (home): _____ (work / cell): _____

MAJOR: _____ DEGREE: DIPLOMA: CERTIFICATE: Day Division
MAJOR: _____ DEGREE: DIPLOMA: CERTIFICATE: Eve Division

Do you or your guests need any special accommodations at commencement because of a physical limitation?
If yes, what accommodations will they need? _____

Will you be attending the graduation ceremony on Saturday May 15, 2010? _____ YES _____ NO

MY COURSE WORK WILL BE COMPLETED AT THE END OF:

_____ FALL 2009 _____ SPRING 2010 _____ SUMMER 2010**

**You are also eligible to walk in the May graduation if you have completed all but six (6) semester hours of required credits for the degree, diploma, or certificate by the end of Spring Semester.

Students in the category must present a plan as to how and when the remaining credits will be earned, and the Vice President of Academic Affairs must approve this plan. Using the space provided, please list the course(s) to complete your program. If taking a course elsewhere, be sure to fill out a Transfer Course Authorization form and have those credits transferred in to us from the Host College when completed.

Course required for Summer: _____

Course required for Summer: _____

Approval of VP of Academic Affairs: _____

****GRADUATION HONORS ARE FOR ASSOCIATE DEGREES ONLY****

*Associate Degrees and Certificates with 32 credits or more, earning a CGPA of 3.2 or higher are entitled to wear a gold tassel.
AUGUST GRADUATES WILL NOT RECEIVE HONORS AT GRADUATION BECAUSE ACADEMIC WORK HAS NOT BEEN COMPLETED.*

Graduation Fee - \$80.00 for ALL graduates

Advisor Signature: _____ Date: _____

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY

AUDIT STATUS: ACADEMIC COURSE WORK COMPLETED ACADEMIC COURSE WORK HAS NOT BEEN COMPLETED

AUDIT COMPLETED BY: _____ COURSE WORK NEEDED TO GRADUATE: _____

STUDENT NOTIFIED BY: EMAIL LETTER Date of Notification: _____ By: _____