



Financial Aid Office

505 Amherst Street Nashua, NH 03063
 ♦ Office hours M-Th: 8:00am-6:00pm and Fri: 8:00am-4:30pm ♦
 Tel: (603) 578-8903 Fax: (603) 883-1636

2015-2016 Consortium Agreement APPROVAL TO TAKE COURSES AT ANOTHER CCSNH INSTITUTION

Section I: To Be Completed by Student

Consortium Agreement between Nashua Community College and _____

Host College

Host College ID: _____

Student Name: _____ NCC ID: _____

Address: _____

Student e-mail: _____ Phone number: _____

Semester: _____ Major: _____

This agreement by and between Nashua Community College and _____ (Host College) is made pursuant to Title IV regulations governing students taking courses at another institution for credit toward Nashua Community College degree or certificate programs.

Credit for the course(s) will be accepted as transfer credit by NCC provided grade earned is a "C" or better AND credit has not been earned via Challenge Exam, Credit by Exam or Pass/Fail grading. NOTE: Transfer credits do not affect grade point average at NCC. To be eligible for an NCC degree, students must satisfactorily complete a minimum of 16 credits of course work in NCC controlled courses with at least half of these credits in last semester major field courses. Exceptions require the approval of the Vice President of Academic Affairs and the Academic Standards Committee.

- THE COURSE(S) ARE APPROVED ONLY WHEN VALID SIGNATURE IS OBTAINED.
- COURSE DESCRIPTIONS MAY BE REQUIRED FOR APPROVAL.

Host College			Nashua Community College Equivalent		
Subject Number	Course Title	Credits	Subject Number	Course Title	Credits

Section II: To be Completed by Nashua Community College Department Chair and/or VP of Academic Affairs

Approved Denied

 Department Chair, Print Name and Sign _____
 Date

 V.P. of Academic Affairs or designee, Print Name and Sign _____
 Nashua Community College Date

Section III: To be Completed by Student

Student Authorization for:

- Payment of Tuition and Fees to the Host College from Nashua Community College; and
- Release of Transcripts from Host College to Nashua Community College.

I authorize Nashua Community College to pay my tuition and fees to the Host College named below for the course(s) listed out of my financial aid award for the current academic year. I understand that payment will be made to the host college and I accept responsibility for any unpaid balances at both institutions. **I understand it is my responsibility to make sure all balances are paid at each institution.**

I authorize _____ (Host College) to release an official copy of my transcript to Nashua Community College at the end of the _____ (semester). I understand that the course(s) will not transfer to NCC, to meet my program requirements, unless I receive a grade of "C" or better (grades of C- and below will not transfer), but all credits will be counted as attempted hours for Financial Aid purposes.

Student, Print Name and Sign

Date

Section IV: To be Completed by Nashua Community College Financial Aid Office

Certification of Financial Aid Eligibility

The Financial Aid Office at Nashua Community College has a financial aid package which has been accepted by the student. He/she is eligible for financial aid in an amount sufficient to cover tuition and fees at Nashua Community College for the semester specified in this consortium agreement.

\$ _____ is the amount of Financial Aid available for the host college.

Financial Aid Officer, Print Name and Sign
Nashua Community College

Date

Section V: To be Completed by Host College Financial Aid Office

Agreement and Verification of Registration

It is agreed that only NCC will award the student financial aid for the semester specified. We will notify NCC of any changes in the student's enrollment. I have reviewed the registration for the above named student for the semester specified and can confirm that, as of today, the student is registered for the course(s) listed below.

Subject Number	Course Title	Credits	Start Date	End Date

Total cost of the tuition and fees for the courses listed is \$ _____

Financial Aid Officer, Print Name and Sign
Host College

Date

cc: NCC Bursar's Office NCC Registrar's Office