

NASHUA COMMUNITY COLLEGE

OFFICE OF THE REGISTRAR

505 Amherst Street

Nashua, NH 03063

INTENT TO GRADUATE - CERTIFICATE

An **INTENT TO GRADUATE FORM** must be completed, signed by the student’s academic advisor, and returned to the Registrar’s Office **NO LATER THAN THE LAST WORKING DAY OF NOVEMBER**. Graduating students must earn a minimum cumulative grade point average of 2.0. All students graduating with a certificate will be charged a \$50.00 graduation fee, which must be paid according to the tuition/fee due date of the semester of their graduation term.

Failure to meet the above deadlines may mean the student cannot participate in graduation ceremonies.

PLEASE PRINT NAME CLEARLY AND EXACTLY AS IT SHOULD APPEAR ON YOUR CERTIFICATE:

NAME: _____ ID#: @ _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE (home): _____ (work/cell): _____

CERTIFICATE INFORMATION:

MAJOR: _____ CERTIFICATE **PLEASE CIRCLE ONE:** Are you a Phi Theta Kappa member? Yes / No

MAJOR: _____ CERTIFICATE **PLEASE CHECK ONE:**
____ DAY DIVISION ____ EVENING DIVISION

CERTIFICATE AWARD CEREMONY INFORMATION:

WILL YOU BE ATTENDING THE CERTIFICATE AWARD CEREMONY ON: **Saturday, May 18, 2013 at 11:00 AM?** ____ YES ____ NO

Do you or your guests need any special accommodations at commencement because of a physical limitation?

If yes, what accommodations will they need? _____

COURSE WORK INFORMATION:

MY COURSE WORK WILL BE COMPLETED AT THE END OF: _____ FALL 2012 _____ SPRING 2013

Summer 2013 graduates must file a separate Intent to Graduate form.

GRADUATION HONORS ARE FOR ASSOCIATE DEGREES ONLY

Associate Degrees, earning a CGPA of 3.2 or higher are entitled to wear a gold tassel.

Graduation Fee - \$50.00 for certificate graduates

Advisor Signature: _____ Date: _____

Student Signature: _____ Date: _____