

GENERAL HELPFUL CLASSROOM STRATEGIES

The following information is for staff to help understand their responsibilities as well as student responsibilities as discussed with Disabilities Support and the Academic Support Center.

FOR STAFF: Universal Design strategies. Use the following to enhance your teaching and clarify what you expect from your students. By doing the following, you are ensuring access for your students with disabilities as well as all of the different kinds of learners in your classroom.

- *Discuss the accommodation plan with the student
- *Repeat instructions upon request
- *Reiterate important information during lectures
- *Provide a detailed syllabus, including due dates
- *Provide a backup of key lecture information on the board or with resources such as:
 - *Handouts of key info
 - *Powerpoint copies as printed handouts
 - *Overhead copies as printed handouts
 - *Electronic files on Blackboard or other server/website
 - *Study guides
 - *Companion websites and links for study guides and practice tests
- *Provide clear, step by step instructions
- *Provide assistance in selecting participants for group projects
- *Recommend volunteer note taker upon request from students
- *If you have questions, please speak with Melissa or Kathy in room 100.

Student Responsibilities: The following are strategies/responsibilities we discuss with the students when they get their plan.

- *Discuss the accommodation plan with your instructor.
- *When confused, ask for clarification (at appropriate, designated times in consultation with instructor).
- *Use faculty hours for additional help and/or e-mail contact.
- *Be sure to proofread papers and assignments (use writing center for help)
- *Review classroom handouts regularly and keep in a binder
- *Keep syllabus in the front of your notebook and write down any changes made in syllabus
- *Copy all information from board, overhead or Powerpoint; re-write in your own words so you can make sure you understand the information.
- *Tape record lectures with the permission of the instructor. Use it for class purposes only.
- *Use an agenda and create/follow a study schedule.
- *Use practice test and other preparation strategies.
- *Try reading comprehension strategies such as SQ3R or KWL. See Room 100 for help or information on these.
- *Try note-taking strategies such as the Cornell method/concept maps. See Room 100 for help or information.
- *Use assistive technology (if needed):_____.
- *See Academic Support or Disabilities Coordinator to try out different software and equipment.
- *Go to room 100 for drop-in tutoring and room 99 to the writing center if you need additional help.
- *You can apply for 1 on 1 tutoring in room 100 if drop in times do not work with your schedule.