

## RN Nursing Checklist – Fall 2015

### Please use this checklist to track your progress.

- Required Items for the January 31, 2015 nursing application deadline.
- Attend a Nursing Information Session.
- Fill out an application and submit it with the \$20 application fee.
- Applicants must be high school graduates or have earned a GED. Request high school transcripts and/or GED be sent to:  
Nashua Community College  
505 Amherst Street  
Nashua, NH 03063  
Attn: Admissions
- Applicants must possess high school credits in the following courses  Biology,  Algebra,  English, and  Chemistry with a minimum grade of C or better.  
Please note: We will also consider college courses in each of these areas. The grade must be a C or better.  
There is a challenge exam available in Biology and Chemistry for those students who feel they have some knowledge of the subject. Please contact Admissions at 603-578-8900 ext 1528 or [nashua@ccsnh.edu](mailto:nashua@ccsnh.edu) for more information.
- ESOL applicants must attain a minimum score of 83 on the *Test of English as a Foreign Language* (TOEFL iBT) as advised by the National Council of State Boards of Nursing ([www.ncsbn.org](http://www.ncsbn.org)).
- Request College transcript(s) be sent to:  
Nashua Community College  
505 Amherst Street  
Nashua, NH 03063  
Attn: Admissions

### Please Note:

- Transcripts of previous college credits may be submitted to be evaluated for transferability.
- Science and Nursing credits must be no more than five years old with a minimum grade of B-.
- Pre-Admission Examination. Sign up and take the ATI-TEAS V. Applicants are expected to achieve the following scores; Reading – 73.8% or better, Math – 70.0% or better, Science 52.1% or better and English 63.3% or better. While these scores are the target cutoff scores, you MAY still be considered with high performance relative to the applicant pool. Scores are valid for two years. The test fee is \$100.00 which is due at time of registration. The test can be taken three times in a calendar year; but you must wait six weeks between each attempt. Registration is done online at [www.atitesting.com](http://www.atitesting.com). Seating is limited – register early. The practice test & test study guide are available at [www.atitesting.com/onlinestore](http://www.atitesting.com/onlinestore).
- Submit two (2) letters of recommendation on forms provided by the College from a person (preferably an employer or instructor) who you feel has known you for a length of time and can adequately evaluate your potential. If you have previously been enrolled in another nursing program, you must submit a letter of reference from the Program Director. References are good for two years from the date of signature.

### Licensed Practical Nurses

- Licensed Practical Nurses (LPN) with college credits in nursing taken in the past five years and current nursing practice may be able to challenge by exam up to eight credits in nursing.
- Other college courses may be evaluated for transferability.
- The LPN may earn 4 credits applicable to NURN130 by taking the ATI Fundamentals of Nursing exam and scoring a minimum of level 2. Satisfactory performance on a simulated patient care experience in the nursing laboratory may earn 4 credits applicable to NURN 120. The LPN applicant must request ATI exam for advanced standing by May 1 in order to be exempt from NURN120 and 130.
- Graduates of practical nursing programs who meet criteria for admission to the Associate of Science in Nursing Program and have not yet taken NCLEX-PN may be considered.
- All general admission requirements of the College and admission requirements to the nursing program must be met, including scores from the TEAS V - Test of Essential Academic Skills.

### Selection Criteria

Preference will be given to applicants who:

- Are New Hampshire residents.
- Have a greater number of non-nursing general education courses required in the Nursing program completed relative to the applicant pool.
- Attain higher scores relative to the applicant pool on the TEAS V and TOEFL iBT (if required), and in previous coursework.

- Demonstrate relatively balanced strengths in Reading, Math, Science, and English on the TEAS V.
- Have a history of academic and/or work success.
- Have basic experience in health-related employment.

Applications must be completed by January 31 and will be reviewed in February for acceptance for the following fall semester. Upon completion of application review, if above requirements have been met, applicants will be ranked according to TEAS V scores and previous college grades. Applicants are notified of admissions decisions by the end of March.

Acceptance into the NCC Nursing Program is very competitive. Applicants are encouraged to explore other nursing programs within the Community College System along with other area colleges.

### **Upon Conditional Acceptance**

It is understood that acceptance is conditional upon submission of satisfactory evidence in the form of the following:

- ✓ If the applicant has not previously taken PSYN101 Introduction to Psychology, a transcript demonstrating completion with a minimum grade of C must be submitted to the Admissions Office by the end of the summer session.
- ✓ If the applicant has not previously taken SCIN201 Anatomy & Physiology I, a transcript demonstrating completion with a minimum grade of B- must be submitted to the Admission Office by the end of the summer session.

### **Please Note:**

- Transcripts of previous college credits may be submitted to be evaluated for transferability.
- Science and Nursing credits must be no more than five years old with a minimum grade of B-.
- ✓ The Background Check, which may include drug screening, is due within thirty days of receipt of conditional acceptance. Instructions will be provided. Random or pre-clinical drug/alcohol screening may occur at any point throughout the program. The cost of any drug/alcohol testing is borne by the student. Individuals with a court record or a criminal conviction may wish to contact the Board(s) of Registration in Nursing in any state in which they plan to work for guidelines. NH Board of Nursing can be reached at 603-271-2323. This will allow the individual to make an informed decision about choosing to pursue nursing education at this time. Instructions will be provided.

It is understood that acceptance is conditional upon submission of satisfactory evidence in the form of the following documents no later than four weeks prior to beginning the first class:

- ✓ Evidence of current health status (student health form).
- ✓ Immunity or immunization against measles, mumps, rubella (MMR), varicella, and hepatitis B and Tdap. Annual influenza immunization is required.
- ✓ Tdap with a booster within the last 8 years.
- ✓ Mantoux testing to assess for prior tuberculosis exposure.
- ✓ Two-year certification in cardiopulmonary resuscitation (CPR) at the healthcare provider level (The American Heart Association, CPR for the Professional Rescuer). Certification cannot expire before completion of the nursing program.
- ✓ Personal medical insurance.

In addition:

- ✓ A fee for nursing liability insurance will be assessed in the second semester tuition bill. Additional fees may include but are not limited to: Assessment Technologies Institute® (ATI) testing package, criminal background check fees and DocuCare Electronic Medical Record (EMR) software license fee.
- ✓ Additional requirements include uniform, stethoscope, watch with a second hand, textbooks, skills lab kit and supplies for lab practice, and testing materials.

### **Criteria for Progression in the Program**

The curriculum includes a general education component that supports courses in nursing. Students must earn a minimum grade of B- in Anatomy and Physiology I and II, Microbiology, and in all nursing courses in order to progress in the program. Courses in nursing are taken sequentially and most of them include a clinical component. Degree requirements must be completed within five years of entering the first nursing course. Students must anticipate a schedule of 3 - 5 days a week for the nursing courses with a possibility of evening clinical assignments. Employment of more than twenty hours per week is discouraged due to the commitment required for success in the program. Many students choose to take most or all of the non-nursing courses prior to beginning the first course in nursing. Students who do not meet criteria for progression may seek re-entry at the point of last success on a space-available basis. A student may be granted only one opportunity to re-enter the program.

### **Please Note:**

You are responsible to read additional information about the nursing program. This information can be found on our website [www.nashuacc.edu](http://www.nashuacc.edu). Completion of the program does not guarantee RN licensure.

**LIBERAL ARTS**  
**Admissions Checklist for Acceptance\***  
**(Nursing Information Session Attendees Only)**

**Here's What You Need!**

- A completed college application.  
You can obtain an application in our catalog, Admissions Office or on our web site.
- \$20.00 application fee.  
Cash, Check made out to Nashua Community College, Money Order or Credit Cards accepted.
- High School Transcript with *date of graduation*.

**OR**

General Equivalency Diploma (GED) with scores.

**OR**

Academic Transcript(s) of awarded Bachelor's Degree.

\*\*If you are looking for transfer credit from previous college experience(s), those transcripts must be sent or delivered to us in a sealed envelope to be considered official. .

- Permanent Resident Card – Required for Resident Aliens

Because of potentially heavy demand for health programs, students are advised that acceptance into the Liberal Arts Degree does not guarantee acceptance in or give preferential treatment to an applicant to a specific health program at a later date.

Students who do not enter a health field will be able to earn a Liberal Arts Degree upon completion of all required courses. See the NCC Catalog for degree requirements.

\*Excludes International Students – Please contact Jan Sullivan Curtis for more information – [jcurtis@ccsnh.edu](mailto:jcurtis@ccsnh.edu) or 603-578-8900 x1547.

**Assessment Technologies Institute, LLC (ATI)**  
**Test of Essential Academic Skills – TEAS V**  
**FAQs**

**How can I best prepare for taking the TEAS® V?**

The TEAS® V consists of four sections, Mathematics, Reading, Science, and English and Language Usage. A review of basic concepts and theories in each area is recommended. ATI has two products, the TEAS® V Pre-Test Study Manual and a TEAS® V Online Practice Assessment, available to guide your review and provide feedback about your study progress.

<http://www.atitesting.com/Solutions/PreNursingSchool.aspx>

**Where can I take the TEAS® V?**

Students usually take the TEAS® V at a location designated by the program to which they are applying.

**What is the format of the TEAS® V?**

Currently, the TEAS® V includes 170 scored multiple-choice questions divided into four subsections: Mathematics, Reading, Science, and English and Language Usage. Time limit is 209 minutes.

- **Reading** – paragraph comprehension, passage comprehension, and inferences/conclusions (48 questions, 58 minutes)
- **Math** – whole numbers, metric conversion, fractions, decimals, algebraic equations, percentages, and ratio/proportion (34 questions, 51 minutes)
- **Science** – science reasoning, science knowledge, biology, chemistry, anatomy, physiology, basic physical principles, and general science (54 questions, 66 minutes)
- **English and Language Usage** – punctuation, grammar, sentence structure, contextual words, and spelling (34 questions, 34 minutes)

**Can I use a calculator on the TEAS® V?**

Calculators are NOT allowed during the TEAS® V.

**How long will it take for me to receive my TEAS® V scores?**

If you have taken the computer-administered TEAS® V, your scores are available immediately after the examination, provided your school allows viewing of the results.

**How do I know if I passed the TEAS® V?**

Applicants must achieve the following scores; Reading – 73.8% or better, Math – 70.0% or better, Science 52.1% or better and English 63.3% or better. While these scores are the target cutoff scores, you MAY still be considered for acceptance if you score in the proficient range.

**How do I get an official TEAS® V transcript sent to another college?**

Your TEAS® V results can be sent to any nursing school. You can request that ATI electronically transmit your results to another school for a small fee.

See the ATI website for further information - <http://www.atitesting.com>