RN Nursing Checklist – Fall 2016

Please use this checklist to track your progress.

✔ Required Items for the January 29, 2016 nursing application deadline.
☐ Attend a Nursing Information Session.
☐ Fill out an application and submit it with a $20 application fee.
☐ Applicants must be high school graduates or have earned a GED or HiSet. Request high school transcript and/or GED or HiSet be sent to:
  Nashua Community College
  505 Amherst Street
  Nashua, NH 03063
  Attn: Admissions

☐ Applicants must possess high school credits in the following courses ✔ Biology, ✔ Algebra, ✔ English, and ✔ Chemistry with a minimum grade of C or better.
  Please note: We will also consider college courses in each of these areas. The grade must be a C or better.
  There is a challenge exam available in Biology and Chemistry for those students who feel they have some knowledge of the subject. Please contact Admissions at 603-578-8908 or nashua@ccsnh.edu for more information.

☐ ESOL applicants must attain a minimum score of 83 on the Test of English as a Foreign Language (TOEFL iBT) as advised by the National Council of State Boards of Nursing (www.ncsbn.org).

☐ Request College transcript(s) be sent to:
  Nashua Community College
  505 Amherst Street
  Nashua, NH 03063
  Attn: Admissions

Please Note:
- Transcripts of previous college credits may be submitted to be evaluated for transferability.
- Nursing credits must be no more than five years old with a minimum grade of B-.
- Science credits must be no more than eight years old from the start of the first nursing course with a minimum grade of B-.

☐ Pre-Admission Examination. Sign up and take the ATI-TEAS V. Applicants are expected to achieve the following scores; Reading – 73.8% or better, Math – 70.0% or better, Science 52.1% or better and English 63.3% or better. While these scores are the target cutoff scores, you MAY still be considered with high performance relative to the applicant pool. Scores are valid for two years. The test fee is $70.00 which is due at time of registration. The test can be taken three times in a calendar year; but you must wait six weeks between each attempt. Registration is done online at www.atitesting.com. Seating is limited – register early. The practice test & test study guide are available at www.atitesting.com/onlinestore.

☐ Submit two recommendations on forms provided by the College from a person (preferably an employer or instructor) who you feel has known you for a length of time and can adequately evaluate your potential. In addition to the two recommendations, an applicant who has attended another nursing program within the past five years must also submit a letter of reference on school letterhead from the director of the nursing program at the previous school. References are good for two years from the date of signature.

The College reserves the right to change fees, courses, policies, programs, services, personnel, and the admission criteria as required. 6/30/2015
**Licensed Practical Nurses**

- Licensed Practical Nurses (LPN) with college credits in nursing completed in the past five years and with current nursing practice may be able to challenge by exam up to seven credits in nursing.
- Other college courses may be evaluated for transferability.
- The LPN may earn 4 credits applicable to NURS120 and 3 credits applicable to NURS130 by taking the National League for Nursing (NLN) Nursing Acceleration Challenge Exam (NACE). The LPN applicant must request the NLN NACE exam for advanced standing by May 1st in order to be exempt from NURS120 and 130.
- Graduates of practical nursing programs who meet criteria for admission to the Associate in Science Nursing Program and have not yet taken NCLEX-PN may be considered.
- All general admission requirements of the College and admission requirements to the nursing program must be met, with the exclusion of the Test of Essential Academic Skills V (TEAS V).

**Selection Criteria**
Preference will be given to applicants who:
- Are New Hampshire residents.
- Have taken the majority of non-nursing courses at NCC.
- Have completed a greater number of non-nursing courses relative to the applicant pool.
- Attain higher scores relative to the applicant pool on the TEAS V and TOEFL iBT (if required) using the admission scoring scale.
- Have a history of academic and/or work success.
- Have basic experience in health-related employment.

Applications must be completed by January 29 and will be reviewed in February for acceptance for the following fall semester. Upon completion of application review, if above requirements have been met, applicants will be ranked according to TEAS V scores and previous college grades. Applicants are notified of admissions decisions by the end of March.

Acceptance into the NCC Nursing Program is very competitive. Applicants are encouraged to explore other nursing programs within the Community College System along with other area colleges.

**Upon Conditional Acceptance**
It is understood that acceptance is conditional upon submission of satisfactory evidence in the form of the following:
- If the applicant has not previously taken Introduction to Psychology, a transcript demonstrating completion with a minimum grade of C must be submitted to the Admissions Office by the end of the summer session. If the applicant has not previously taken Anatomy & Physiology I, a transcript demonstrating completion with a minimum grade of B- must be submitted to the Admission Office by the end of the summer session.
- The Background Check, which may include drug screening, is due within thirty days of receipt of conditional acceptance. Instructions will be provided. Random or pre-clinical drug/alcohol screening may occur at any point throughout the program. The cost of any drug/alcohol testing is borne by the student. Individuals with a court record or a criminal conviction may wish to contact the Board(s) of Registration in Nursing in any state in which they plan to work for guidelines. The NH Board of Nursing can be reached at 603-271-2323. This will allow the individual to make an informed decision about choosing to pursue nursing education at this time.

It is understood that acceptance is conditional upon submission of satisfactory evidence in the form of the following documents no later than four weeks prior to beginning the first class:
- Evidence of current health status (student health form).
- Immunity or immunization against measles, mumps, rubella (MMR), varicella, and hepatitis B and Tdap. Annual influenza immunization is required. Mantoux testing to assess for prior tuberculosis exposure.
- Two-year certification in cardiopulmonary resuscitation (CPR) at the healthcare provider level (American Heart Association, CPR for the Professional Rescuer). Certification cannot expire before completion of the nursing program.
- Personal medical insurance.

The College reserves the right to change fees, courses, policies, programs, services, personnel, and the admission criteria as required. 6/30/2015
In addition:

- A fee for nursing liability insurance will be assessed in the second semester tuition bill. Additional fees may include but are not limited to: Assessment Technologies Institute® (ATI) testing package and DocuCare Electronic Medical Record (EMR) software.

- Additional requirements include uniform, stethoscope, watch with a second hand, textbooks, and a Nursing Skills Lab Kit. Occasional fees for field trips, as well as end-of-program activities. NCLEX preparation course and licensure costs.

**Criteria for Progression in the Program**

The curriculum includes a general education component that supports courses in nursing. Students must earn a minimum grade of B- in Anatomy and Physiology I and II, Microbiology, and in all nursing courses in order to progress in the program. Courses in nursing are taken sequentially and most of them include a clinical component. Degree requirements must be completed within five years of entering the first nursing course. Students must anticipate a schedule of 3 - 5 days a week for the nursing courses with a possibility of evening clinical assignments. Employment of more than twenty hours per week is discouraged due to the commitment required for success in the program. Many students choose to take most or all of the non-nursing courses prior to beginning the first course in nursing. Students who do not meet criteria for progression may seek re-entry at the point of last success on a space-available basis. A student may be granted only one opportunity to re-enter the program.

**Please Note:**

You are responsible to read additional information about the nursing program. This information can be found on our website [www.nashuacc.edu](http://www.nashuacc.edu). Completion of the program does not guarantee RN licensure.