How to Register for Courses Online

To register for classes online:

- You must be a continuing Freshman and/or Senior
- Make a list of the courses you would like to take. To save time, write down the CRN numbers (course registration number) for the courses. CRN numbers are the 5-digit numbers listed in our online schedule. Access our online schedule under the eService’s tab and then ‘SIS Course Schedule’. Choose the appropriate semester then click ‘Submit’.
  
  **It is strongly recommended that students contact their Academic Advisor regarding course selection prior to registering for classes.**

**Please note:** Classes may be added online until two (2) weeks before the semester starts, and dropped online until the last day to receive a refund.

To register for courses online, enter the **Student Information System (SIS) Secure Area**. Detailed directions for registering online are listed below:

- Enter your EasyLogin information
- **From the Main Menu:**
  - Click the ‘Student’ link
  - Click the ‘Registration’ link
  - Click the ‘Add / Drop Classes’ link
  - Select the correct semester, then click ‘Submit’
  - Enter the accurate CRN for the course you wish to enroll in, then click ‘Submit Changes’
  - Notification of registration will appear instantly at the top of the page under “Current Schedule”.

You are now registered; click the ‘Return to Menu’ link at the top of the screen and follow the instructions below to review your semester schedule.

- **From the Main Menu:**
  - Click the ‘Student’ link
  - Click the ‘Registration’ link
  - Click the ‘Student Schedule by Day & Time’ link

*** Make sure the date range for the schedule matches the start date of the semester ***